BOROUGH COUNCIL OF KING’S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Tuesday, 8th September, 2026 at 6.00 pm in the Town Hall, Saturday Market Place, King's Lynn

PRESENT: Councillors Beales (Chair), Lintern, Morley, Ratcliffe, Rust, Squire and de Whalley.

OFFICERS:
Kate Blakemore – Chief Executive
Michelle Drewery – Deputy Chief Executive and Section 151 Officer
Emma Hodds – Chief of Staff and Monitoring Officer
Emma Kavanagh – Chief Operating Officer
Walton Mabuto – Economic Growth Officer
Siobhan Cleave – Assistant Director, Leisure and Culture
Debbie Ess – Senior Corporate Governance Officer
Duncan Hall – Assistant Director, Regeneration, Housing and Place
Carl Holland – Assistant Director, Finance
Honor Howell – Strategic Advisor to the Chief Executive and Leader

1 **APOLOGIES**

Apologies for absence were received from Councillors Moriarty and Ring.

2 **MINUTES**

RESOLVED: The minutes from the meeting held on 23 July 2026 were agreed as a correct record.

3 **URGENT BUSINESS**

None.

4 **DECLARATIONS OF INTEREST**

None.

5 **CHAIR'S CORRESPONDENCE**

None.

6 **MEMBERS PRESENT UNDER STANDING ORDER 34**

None.

7 **CALLED IN MATTERS**

None.

8 **FORWARD DECISIONS**

RESOLVED: The Forward Decisions List was noted.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Cabinet noted the recommendations put forward by the Panels in relation to the following items:

Corporate Performance Panel – 2nd September 2026

- Business Improvement District – Business Plan
- Corporate Performance Monitoring – Quarter 1 – 2026-2027
- Budget Monitoring – Quarter 1 – 2026-2027
- Future Swimming Provision for West Norfolk.

10 **BUSINESS IMPROVEMENT DISTRICT - BUSINESS PLAN**

RESOLVED:

a) Endorse the Discover King's Lynn BID Business Plan 2027-2032.

b) Endorse the holding of a BID renewal ballot in accordance with the Business Improvement Districts (England) Regulations 2004.

c). Support the Borough Council to vote in favour of the BID renewal for all eligible properties within the BID area for which the Council is liable for the payment of the BID levy.

d) Delegate authority to the Chief Executive, in consultation with the Deputy Leader, to undertake all actions necessary to facilitate the BID renewal process.

e) Continue to work collaboratively with Discover King's Lynn to support the successful delivery of the BID Business Plan and wider town centre regeneration objectives.

REASON FOR DECISION:

To enable the Council to formally support the continuation of the King's Lynn Business Improvement District for the period 2027 - 2032 and to secure continued private sector investment in King's Lynn town centre and assist delivery of the Council's corporate priorities relating to economic growth, regeneration, business engagement and place-making.

11 **CORPORATE PERFORMANCE MONITORING - QUARTER 1 2026-2027**

RESOLVED:

Cabinet reviewed the Performance Management Report and commented on the delivery against the Corporate Strategy.

REASON FOR DECISION:

Cabinet should use the information within the management report to review progress on the agreed actions and indicators and satisfy themselves that performance is at an acceptable level. Where progress is behind schedule members can seek additional information to explain variances.

12 **BUDGET MONITORING - QUARTER 1 2026-2027**

RESOLVED:

1) Note the forecast outturn for Revenue and Capital monitoring position as at 30th June 2026 for 2026/2027.

2) Agree to update the Capital Programme as set out in section 3 of the report.

REASON FOR DECISION:

To keep Cabinet informed of performance against budget for Capital and Revenue in the current financial year based on the data in the reported period.

13 **APPOINTMENT OF HONORARY ALDERMEN**

RECOMMENDED:

1. That the Council places on record its sincere appreciation and gratitude for the eminent services rendered to the Borough Council by former Councillors Carol Bower, Colin Manning, Lesley Bambridge and Lord Greville Howard.

2. That, pursuant to Section 249(1) of the Local Government Act 1972, the title of Honorary Alderman be conferred upon former Councillors Carol Bower, Colin Manning, Lesley Bambridge and Lord Greville Howard in recognition of their eminent service to the Borough.

3. That an Extraordinary Meeting of the Council be convened on Thursday 29 October 2026, immediately following the ordinary meeting of the Council, for the formal conferment of the title of Honorary Alderman and the presentation of aldermanic badges to the recipients.

REASON FOR DECISION:

To formally recognise and record the Council's appreciation of the service of the former Borough Councillors listed above through the conferment of the title of Honorary Alderman and the holding of an Extraordinary Council meeting for that purpose.

14 **FUTURE SWIMMING PROVISION FOR WEST NORFOLK**

RESOLVED:

1. Recommend to Council to approve the allocation of a maximum of £845,609.17 to progress the project to build a standalone 8x25m swimming pool with learner pool and splash pad to RIBA Stages 2 and 3.

2. Delegate authority to the Chief Operating Officer in consultation with the Leader of the Council, Strategic Advisor to the Chief Executive and Leader and the Portfolio Holder for Business to enter into an Access Agreement Leisure to progress the project to RIBA Stage 3.

3. Note that a future report will return with the full business case in March 2027 for a final decision on whether to proceed with the project.

RECOMMENDED:

That Council:

1. Approve the allocation of a maximum of £845,609.17 from reserves to fund the new Lynnsport Project through to RIBA Stage 3.

2. Delegate authority to the Section 151 Officer, in consultation with the Leader of the Council and Portfolio Holder for Finance, to determine the appropriate reserve to fund the work.

REASON FOR DECISION:

To progress the project to build a new standalone swimming pool at Lynnsport to RIBA Stage 3 to provide the Council with the final design, project cost-certainty and business case to provide members with the information required to determine whether to proceed to the construction of the new pool.

The timing of this decision reflects both the condition of the existing facility and the maturity of the work undertaken to date. St James

Swimming Pool is continuing to deteriorate, with increasing maintenance requirements, rising operating costs and a growing risk to the long-term continuity of swimming provision. Progressing to the next steps now will maintain project momentum and preserve the value of the work already undertaken.

The meeting closed at 7.15pm